MESA VISTA

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## UNIVERSITY OF NEW MEXICO SPACE ALLOCATION COMMITTEE

TO: Gil Merkx, Director, Latin American Institute

FROM: Joe McKinney, Campus Planner, Department of Facility Planning

DATE: July 17, 1989

SUBJECT: Space Assignment

THE SPACE ALLOCATION COMMITTEE CONFIRMS THE FOLLOWING ASSIGNMENT.

BUILDING: 1832, 1834-A, & 1834-B Mesa Vista NE NOTE: (\*)

DEPARTMENT: Latin American Institute

USAGE: LAI Projects & Programs offices and work areas

ROOM/S: NOTE: (\*)

COMMENTS: This tri-plex was acquired by the University on June 30, 1989. The locks are in the process of being changed to the University system and the space may be occupied immediately upon completion of that work.

1832 Mesa Vista is vacant at this time and the two remaining units should be vacated by August 1, 1989. The units are assigned to LAI as is. The Physical Plant Department has indicated that their current work schedule extends into November of 89.

1828-A Mesa Vista NE, the efficiency apartment, is assigned to the Scheduling Office for seminar usage. LAI and SHRI will have first option for scheduled seminar usage and during non-scheduled periods the facility may be used as a conference room.

By this memo, the previous temporary office assignment of room 203 in 1805 Roma NE for Dr. David Stea is terminated.

(\*) A UNM building number and room numbers will be issued at a later date.

If there are any questions concerning this space assignment, please call me at 72236.

## DISTRIBUTION:

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